



HOW TO BOOST YOUR APPLICATIONS

Translating your grade transcripts

HOW CAN I GET AN OFFICIAL ENGLISH TRANSLATION OF MY GRADE TRANSCRIPTS?



Contact your old institution (high school or university) to find out whether they can produce official transcripts in English.

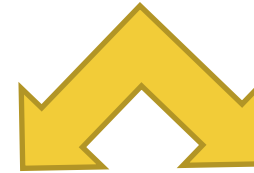


YES

The transcripts must be stamped and signed by hand.



NO



You can ask a certified sworn translator (*traducteur assermenté*).

With the agreement of your institution, you can propose your own translation, which they will then certify (with a signature and stamp).

HOW DO I TRANSLATE MY GRADE TRANSCRIPTS?



- Translate **professors' comments** based on the “useful vocabulary” Excel file available [here](#).
- Except in very rare cases, you will not be asked to convert your grades.

WHAT KIND OF INFORMATION MAY I ADD TO THE TRANSLATED TRANSCRIPT?

