APPLICATION CHECKLIST

Please review the list of mandatory documents below required to complete your application. Incomplete applications will not be assessed.

You will not need paper copies for the admissions review process. If you are admitted, you may be required to submit official or certified hard copies before the start of the program. All documents can be provided as scanned copies. Supporting documents include:

1. TRANSCRIPTS & DEGREES

For all applicants

☐ Your transcripts of the last three years of secondary education that you have already completed (Grades 9, 10 and 11 if you are currently in Grade 12; or Grades 10, 11 and 12 if you have already graduated.). You must submit all academic records from these years, including from exchange programs and programs you did not complete. <u>If your transcripts are not in English or French, you must translate them to either language</u>.

For applicants having already graduated from high school or the equivalent

☐ Your secondary school leaving certificate or entrance certificate to study sciences in a higher-education institution.

For applicants having already started post-secondary education

☐ Your transcripts of all post-secondary education and if applicable, your degrees for completed programs.

For applicants coming from an institution which is not connected to the French education system

☐ If available, a school profile from your high school and/or your university explaining the grading and ranking system.

For students in the British Secondary system

☐ Your (I)GCSE grades
☐ Predicted (or obtained) grades at A / Pre-U levels
☐ Your internal grades from high-school for your last 3 years of complete education:
   - UK grade 10, 11 and 12 (Form 4, 5 and Lower 6) if you are in high school
   - UK grade 13 or grade 11, 12 and 13 (Form 5, Lower 6 and Upper 6) if you have already graduated.

2. PERSONAL STATEMENT

For all applicants

☐ A personal statement in English. This personal statement is in the form of three questions. Your answers must be 300 words per question maximum. For applications for the September 2019 intake, the personal statement questions are:
   1. How do you believe the Bachelor of Science program will help you achieve your future academic and professional goals?
   2. Describe one example of how you have been able to develop your interpersonal skills through an experience where you have influenced others positively, helped solve disputes or contributed to group efforts.
   3. Is there a problem in the world today, no matter the scale, that you would like to help to solve? Explain how this problem relates to you and how you would contribute to a solution.

3. REFERENCE LETTERS

For all applicants

☐ Information details from two referees:
- Name
- Job title
- E-mail
- Websites (if applicable)

At least one of the referees must be a teacher/professor/lecturer/academic supervisor in science/mathematics at your current institution. Your referees cannot be members of your family or family friends, and you cannot write your recommendation letters yourself.

We strongly suggest you let your referees know that you are involving them in your application process. After you fill out the recommendation request on your application form, you referees will immediately receive a link to the recommendation platform where:
- They will fill in a short questionnaire about you
- They will upload the recommendation letter in PDF format

BEWARE:

Your referees must submit their recommendation letters themselves. We will not accept letters given by the candidates as official recommendation letters. Please be advised that it is your responsibility to make sure they send their recommendations before the deadline.

Is one of your referees experiencing issues with the online recommendation form?

It is your responsibility to make sure that your referees send their recommendation letter before the deadline. Please check with them to make sure that they have sent their recommendation. If one of your referees experiences technical issues while trying to submit their recommendation, you can download the recommendation form below in either Word format or PDF format and send it to your referees.

Your referees will then have to send back the recommendation themselves to:
bachelor-admissions@polytechnique.fr

- Recommendation form in PDF format
- Recommendation form in Word format

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4. CURRICULUM VITAE OR RESUME

For all applicants

☐ Curriculum vitae (CV) in English. The CV is a form to fill. You will find it on the application website. The CV also includes questions about the mathematics knowledge acquired in secondary education. These questions must be answered truthfully in order to evaluate the candidate at their real capacity.

Here is an example of what the resume looks like. Do NOT use this sample resume for your application, please use the one provided to you during the application process. Some changes in the resume may occur and we will only accept the newest version.

5.   PHOTO & ID

☐   Copy of passport (or ID card for European students).
☐   Photo ID (Different from the one on the ID document).

6.   APPLICATION FEES

☐   The 95€ application fee that can be paid by credit card or bank transfer.

7.   OPTIONAL

☐   If applicable, you may provide your SAT and ACT scores.
☐   If applicable, you may provide scores for the following English language test results:
    - The International English Language Testing System (IELTS)
    - The Internet-based Test of english as a Foreign Language (TOEFL ibt).

These documents are not mandatory.