



## ÉCOLE POLYTECHNIQUE - BACHELOR OF SCIENCE

# APPLICATION CHECKLIST

Please review the list of mandatory documents below required to complete your application. Incomplete applications will not be assessed.

You will not need paper copies for the admissions review process. If you are admitted, you may be required to submit official or certified hard copies before the start of the program. All documents can be provided as scanned copies. Supporting documents include:

### 1. IDENTITY CARD/PASSPORT

You must provide a copy of your passport (or ID card for European students) in JPG/JPEG format.

If you have two nationalities, we need justification for your second nationality too, in PDF format. This is very important if your second nationality permits you to request an exemption from providing English level certification, or proves your EU or EEA citizenship.

### 2. IDENTITY PHOTO

You must provide an official ID photo that meets the following requirements:

- In color
- 35 mm x 45 mm in size
- Different from the photo on the ID card or passport provided in your application form
- Taken within the last 12 months to reflect your current appearance
- Taken in front of a plain clear background with nothing behind you
- Taken in full-face view directly facing the camera
- Eyeglasses may be worn, but there must not be any glare
- Size max : 800Ko – JPG/JPEG format

The ID photo you provide us with will appear on your student ID card, which you will need to have with you throughout your studies. Choose accordingly.

### 3. TRANSCRIPTS & DEGREES

**For all applicants**

**“N” represents your last year of high school.** You must provide transcripts from:

- your last year of high school (“N”). If this is your current year and no transcript is available yet, please upload a document saying *“I will upload my transcripts as soon as they are available.”*
- 1 year before your last year of high school (“N-1”)
- 2 years before your last year of high school (“N-2”)
- 3 years before your last year of high school (“N-3”)



### For applicants having already started post-secondary education

If you have already begun your undergraduate studies, you must provide:

- Your transcripts from your undergraduate studies (“**N+1**, **N+2**” etc.). If no transcript is available yet, please upload a document saying “*I will upload my transcripts as soon as they are available.*”
- Your secondary school leaving certificate or entrance certificate to study sciences in a higher-education institution. You must upload such document(s) on the Supporting documents page of your application form in the file upload field: “... copy of your diplomas...”

**If your transcripts or diplomas are not written in English or French, you must translate them to either of these languages. It is not necessary to use a sworn translator.**

## 4. CURRICULUM VITAE OR RESUME

- Curriculum vitae (CV) in English. The CV is to be completed by filling in the template on your application form. All candidates must use the same template to ensure that CVs are assessed equitably. We do not accept personal CVs. The CV also includes questions about the mathematics knowledge acquired in secondary education. These questions must be answered truthfully in order to evaluate the candidate at their real capacity.

Here is an example of what the [resume looks like](#). Do NOT use this sample resume for your application, please use the template provided to you on the application form. Some changes in the resume may occur and we will only accept the newest version.

## 5. PERSONAL STATEMENT

A personal statement in English. This personal statement is in the form of three questions to be completed by filling in the template on your application form. Your answers must be 300 words per question maximum. For applications for the September 2023 intake, the personal statement questions are:

1. *We were made for each other!* Explain with concrete examples why you believe the Bachelor Program is the right match for your undergraduate studies.
2. Students at the Bachelor Program come from a large variety of backgrounds and each one contributes to forming a diverse community. Which part of your identity, that you most cherish, will you share with the Bachelor community to make it a good place to thrive in?
3. How do you hope to use your multidisciplinary scientific education to contribute to resolving one of the challenges our world is facing?

## 6. REFERENCE LETTERS

All candidates must provide recommendation letters from two referees. One of the referees must be a teacher/professor/lecturer in mathematics (preferably) or science at your current institution. Your referees cannot be members of your family or family friends, and you cannot write your recommendation letters yourself. It will not be possible for you to submit your application form until two referees have uploaded their recommendation letters for you.

When choosing your referees please check beforehand that they will be able and willing to provide recommendations for you before the deadline of the application round during which you would like to apply. It is entirely your responsibility to communicate your application deadline to them.



Once you have provided the name and contact details of your referee on your application form, they will immediately receive a link enabling them to provide their recommendation for you, either in English or in French.

Please note that only two recommendation letters are required. Any additional recommendation letters should be uploaded in the “...any other documents” file upload field on the Supporting documents page of your application form.

### Is one of your referees experiencing issues with the online recommendation form?

If one of your referees is experiencing technical issues while trying to submit their recommendation, you can download the recommendation form below in either Word format or PDF format and send it to them.

Your referee must then send their recommendation directly to [bachelor-admissions@polytechnique.fr](mailto:bachelor-admissions@polytechnique.fr)

- [Recommendation form in PDF format](#)
- [Recommendation form in Word format](#)

IMPORTANT: We do not accept recommendations sent to us directly by the candidates themselves. This process is only reserved for referees experiencing technical issues.

## 7. ENGLISH-LEVEL CERTIFICATION

Candidates must prove their excellent knowledge of English via an internationally recognized English language certificate.

The minimum grades required are:

TOEFL iBT.....	<b>90</b>
IELTS.....	<b>6,5</b> (minimum grade per each language skill: <b>6</b> )
Cambridge test – (CAE/CPE).....	<b>B – 176</b> (minimum grade per each language skill: <b>169</b> )

IMPORTANT: If you are unable to provide your English-level certification before the application deadline, it is still possible to submit your application. However, we advise you to take your English test as soon as you have submitted your application and no later than when you receive your preselection results to ensure that you will be able to upload your English-level certification results during the selection process for your application round.

Native English-speaking candidates or candidates for whom all of their courses were taught entirely in English for at least the 2 years preceding their entry into the Bachelor Program may be exempted from providing such English-level certification. In order to request such exemption, you have two options:

- 1) If you are a native English speaker, the mandatory ID card or passport you have uploaded on the Supporting documents page of your application form may already justify this. However, if your second nationality justifies that you are a native English speaker, you must upload your second ID card or passport in the optional file upload field at the bottom of the Supporting documents page of your application form.
- 2) If you are not a native English speaker but are requesting an exemption, you must ask your current institution to provide an official letter certifying that for the 2 years preceding your entry into the Bachelor Program, all of your lessons (apart from other language lessons) were taught entirely in English.



If you have changed your institution over the past 2 years, you may have to ask your current institution AND your former institution for such letters. Please then upload this/these letter(s) in the "...English-level certification" file upload field on the Supporting documents page of your application form.

The Admission Committee reserves the right to reject exemption requests.

## 8. APPLICATION FEES

The 95€ application fee can be paid by credit card or bank transfer. Please note that bank transfers take longer to process, so we strongly recommend paying by credit card.

If you wish to pay by bank transfer, please find below École Polytechnique's bank account details:

<b>Account owner:</b>	Ecole polytechnique - Régie des Formations
<b>Domiciliation:</b>	TPEVRY
<b>Bank code:</b>	10071
<b>Branch code:</b>	91000
<b>Account number:</b>	00001002810
<b>Key:</b>	67
<b>IBAN:</b>	FR76 1007 1910 0000 0010 0281 067
<b>BIC:</b>	TRPUFRP1

**IMPORTANT:** Please indicate the following reference on your bank transfer form: "FAMILY NAME-First name-your 5 figure application number" (e.g. BLOGGS-Joe-76543), otherwise our accounting department will not be able to identify your payment. You can find your five-figure application number in the confirmation email you received when you created your application account.

Our Accounting department may need your proof of payment so please keep it. They will let you know by e-mail once your payment has been validated (this could take up to one week) and your payment status will turn green on the Home page of your application form. The Admissions team is not involved in the payment validation process.

The Admissions team will not assess your application if the Accounting department has not received your application fee payment before the application deadline.